

**NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF SCHOOL FACILITIES**

**All information must be entered in ink. Entrees in pencil will not be accepted**

**BID FORM 1  
FOR CONTRACT NO. 1  
(ONLY For Bids Less than \$50,000)**

The undersigned hereby proposes and agrees to furnish the materials and/or labor in accordance with  
Specification No. .... for work at ..... Borough of .....  
(School)

**INSERT BID PRICE BELOW USING WORDS AND FIGURES  
LOWEST AMOUNT TO BE CONSIDERED IN THE EVENT OF DISCREPANCY**

for the sum of ..... Dollars  
(Price in words)

\$ ..... Date of Bid Opening .....  
(Dollars) (Cents)  
(Price in figures)

In the event of tie bids, it is hereby agreed that the bidder will be bound by the Resolutions adopted by the Board of Education at its meeting of May 7, 1975 (Cal. No. 21).

It is hereby agreed that the Bidder will be bound by the portions of a resolution, affecting contracts made with the Board of Education, adopted by said Board, at its meeting of May 22, 1968 (Cal. No. 55), beginning with the words, "I. Policy" and ending with the words "rules or regulations" which appear at the end of Section II, sub-division (p).

The bidder, as an individual, or as a member, partner, director or officer of the bidders, under penalty of perjury (Section 1620, subdivision 6 of the Penal Law of the State of New York) certifies that:

- (a) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other known bidder or competitor to furnish the materials and/or labor of the type described in the invitation for bids, and
- (b) The contents of the bid have not been communicated by the bidder, nor to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its Surety on any bond furnished herewith, prior to the official opening of the bid.

The undersigned, whether an individual bidder, a firm, partnership or corporation, states that this document is executed as a member, partner, director or officer and on behalf of such firm, partnership or corporation. The undersigned expressly warrants and represents that prior to the date of execution of this bid, neither he nor any member, partner, director or officer of said firm, partnership or corporation has been called before a grand jury, head of a city department, or other city agency, to testify in an investigation concerning any transaction or contract it had with the State of New York, any political subdivision thereof, or of any fire district and refused to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract. If there has been such a refusal to sign a waiver or to answer any relevant question, the bidder must state the time and place of such refusal on the bid form submitted.

The undersigned further states that the undersigned is not in arrears to the Board, City or State of New York or any governmental agency whatever, upon any debt, contract or taxes and is not a defaulter, declared not responsible or disqualified by any such agency.

Notice of acceptance of this bid shall constitute a contract between the undersigned and the Board of Education in accordance with the form of Contract No. 1, dated September, 1953 (Revised July, 1990.).

Do you intend to subcontract any portion of this Contract? Yes  No

FIRM NAME .....

ADDRESS .....

.....

.....

TELEPHONE NO. ....

FAX NO:.....

TAX ID NO: .....

.....

(Authorized signature & title)

.....

(Date)

On ....., personally

(Date)

came .....

(Name of firm officer)

of .....

who, being duly sworn, executed the foregoing bid, and the several matters therein stated are in all respects true.

.....  
Notary Public or Commissioner of Deeds

**AFFIX CORPORATE SEAL**

(Where bidder is a corporation)