



# School Store & Club Snack/Beverage Ordering System

## www.schoolsnackshop.com

Answer Vending and CC Vending, NYCDOE approved vending partners, have launched a new website, in collaboration with the Office of SchoolFood, designed to provide convenient and expedient ordering and delivery of snacks and beverages for school stores, clubs, and other fundraising groups. Key features:

- Approved snack and beverage products sold at a reduced prices to improve your fundraising success
- View nutritional information on all products
- Convenient delivery to your school
- Track order history



## How to Begin

1. Go to [www.schoolsnackshop.com](http://www.schoolsnackshop.com)
2. On the left hand side, click on **Create New Account**
3. Create a user name, password and enter a valid email address
4. Enter delivery information about your school and review the Privacy Policy
5. Click on **Create New Account**

After you submit your information, you will receive an email confirming that your information has been received. The vendor will then verify your information with your school. Once you are approved, you will receive an email letting you know you can begin ordering from the website.

## Learning to Use the Website

Answer Vending will be conducting weekly webinar training classes online to help you learn the functionality of the website. After logging in, registered users can click on the Training Signup Form link on the homepage of the website to register for a class. Non-registered users can email [info@answervending.com](mailto:info@answervending.com) to request information about the webinars. To expedite the response, please type "Webinar" in the subject field of your email.

If you have any questions about using the website, please contact Answer Vending at [info@answervending.com](mailto:info@answervending.com).

### Important Considerations

- You must be at least 13 years old to use the website
- Your account will be verified with your school's main office before you can begin ordering from the website
- Deliveries will only be made to your school address

Contact Latoya Spruill (Office of SchoolFood) for questions about the program: (718) 707-4246 ; [lspruill@schools.nyc.gov](mailto:lspruill@schools.nyc.gov)