



**Department of  
Education**

Joel I. Klein, *Chancellor*

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ERIC GOLDSTEIN  
Chief Executive Officer  
Nutrition and Transportation

44-36 Vernon Boulevard  
Long Island City, NY 11101

Telephone: 718 . 707 . 4300  
Fax: 718 . 472 . 0615  
E-mail: [EGoldstein@schools.nyc.gov](mailto:EGoldstein@schools.nyc.gov)

**OFFICE OF SCHOOL SUPPORT SERVICES MEMORANDUM NO. FS3-2011**

TO: **PRINCIPALS OF ALL DAY SCHOOLS  
AFTER SCHOOL HOURS PROGRAM COORDINATORS  
ADMINISTRATIVE SCHOOL FOOD SERVICE MANAGERS  
ASSOCIATE SCHOOL FOOD SERVICE MANAGERS  
SCHOOL FOOD SERVICE MANAGERS  
NETWORK LEADERS  
CLUSTER LEADERS**

FROM: Lawrence H. Weintraub 

SUBJECT: School Year 2010- 2011 District Costs for Food Service in  
After School Hours Program

DATE: September 7, 2010

The Office of SchoolFood has reviewed its per meal costs for all suppers and snacks served in the after-school program. Once again, nutritious items can be provided to the districts and non-public school programs for a nominal charge to cover expenses not reimbursed. It is necessary that sufficient funds be budgeted to cover such charge. **Parents and children cannot be charged for food service either directly or indirectly through a "registration" fee.**

The instructional program is not levied a charge for children properly certified and documented as eligible for free or reduced-price meals or snacks served to children in schools in which at least fifty percent of the students are eligible for free or reduced-price meals.

Please refer to the attached list of schools with less than fifty percent of their enrollment documented as eligible for free or reduced price meals.

**Suppers:** The charge for suppers based on the student's certified eligibility is as follows:

<u>Student's Certified Eligibility</u>	<u>Supper</u>
Reduced-Price	.75
Full-Price	2.25

**Snacks:** The charge for snacks based on the student's certified eligibility is as follows:

<u>Student's Certified Eligibility</u>	<u>Snacks</u>
Reduced-Price	.15
Full- Price	.75

All public school programs must encumber sufficient funds for estimated annual meal service by issuing a purchase order to the Office of SchoolFood (vendor #OFF014000) for costs not covered by the USDA reimbursement allowance. An invoice will be prepared monthly, billing the program for the costs, based on the claim as filed. Non-public school programs must reserve sufficient funds to cover food service costs that will be billed monthly by the Office of SchoolFood.

**Any school or district that failed to remit required claim information or that has a balance due from a prior school year must reconcile the account with the Office of SchoolFood prior to applying for 2010 - 2011 meal service.**

### **Reporting Meal Service**

The number of snacks served is to be reported weekly on the "Report of Meals Served" and the number of suppers served is to be reported monthly on the "Report of Suppers Served".

Because federal reimbursement is provided for meals served in after school programs, **IT IS IMPERATIVE THAT PARTICIPATING SCHOOLS STRICTLY ADHERE TO THE OFFICE OF SCHOOLFOOD GUIDELINES AND FEDERAL REQUIREMENTS TO PRECLUDE THE POSSIBILITY OF DISALLOWANCES.** Please refer to OSSS Memorandum No. FS5-2011 for instructions regarding monthly reporting of daily snacks or supper service by eligibility type.

If you need any assistance or have any questions regarding this memorandum please contact:

Mr. Alex Greer  
718-707-4380  
[AGreer@schools.nyc.gov](mailto:AGreer@schools.nyc.gov)

**Eligibility At-Risk Percentages Calculated based on Eligibility divided by Register for Regular Schools  
and by Free and Reduced Lunch Meals divided by Total Lunch Meals for Provision-'B' Schools  
{Schools with Eligibility Less Than 50% - Not-At-Risk}**

School Information			LEA#	Period	UML-Status	Register	Eligibility		Eligibility Percentage
MIE	School-Name	Division					Free	Reduced	
'01163	Neighborhood School @ PS	1	310100010363	March-10	NONE	306	112	21	43.46%
'01488	East Village Community Sc	1	310100100003	March-10	NONE	198	65	24	44.94%
'01586	Bard H.S. Early College	3	310100011695	March-10	NONE	582	100	36	23.36%
'01650	NEST + M	3	310100011539	March-10	NONE	1478	299	91	26.38%
'01895	PS 751	4	307500011751	March-10	NONE	270	80	3	30.74%
'01962	St. George Elementary Sch	5	310100145277	March-10	NONE	37	9	4	35.13%
'01986	St. George High School	5	310100147414	March-10	NONE	53	17	6	43.39%
'02003	PS 3	1	310200010003	March-10	NONE	629	82	33	18.28%
'02006	PS 6	1	310200010006	March-10	NONE	791	70	9	9.98%
'02040	PS 40	1	310200010040	March-10	NONE	574	74	9	14.45%
'02041	PS 41	1	310200010041	March-10	NONE	751	51	14	8.65%
'02059	PS 59	1	310200010059	March-10	NONE	487	102	22	25.46%
'02089	IS/PS 89	1	310200010089	March-10	NONE	850	158	41	23.41%
'02116	PS 116	1	310200010116	March-10	NONE	796	187	59	30.90%
'02151	Yorkville Community Schoo	1	310200010151	March-10	NONE	79	16	1	21.51%
'02158	PS 158	1	310200010158	March-10	NONE	745	195	7	27.11%
'02183	PS 183	1	310200010183	March-10	NONE	631	83	10	14.73%
'02190	PS 290	1	310200010190	March-10	NONE	643	74	18	14.30%
'02234	PS 234	1	310200010234	March-10	NONE	822	43	21	7.78%
'02250	PS77/Lower Lab. School @P	1	310200100023	March-10	NONE	352	23	3	7.38%
'02260	MS260 Clinton School Writ	2	310200010260	March-10	NONE	270	66	17	30.74%
'02276	Battery Park City School	1	310200010276	March-10	NONE	108	9	0	8.33%
'02417	Mid Town West / PS 212	2	310200010017	March-10	NONE	346	76	28	30.05%
'02519	Stuyvesant High School	3	310200011475	March-10	NONE	3286	955	446	42.63%
'02557	New York Lab School	3	310200011034	March-10	NONE	1292	277	99	29.10%
'02559	New York Inst.School/Sec.	3	310200011007	March-10	NONE	491	102	21	25.05%
'02564	Unity High School	3	317800930897	March-10	NONE	220	50	0	22.72%
'02569	Talent Unlimited High Sch	3	310200011519	March-10	NONE	454	152	36	41.40%
'02576	School of the Future	3	317800010660	March-10	NONE	686	228	65	42.71%
'02582	GED Plus - The Door	8	800000058767	March-10	NONE	130	48	0	36.92%
'02603	PS 150	1	310200011001	March-10	NONE	181	12	4	8.83%
'02640	S.A.L.K. @ P.S. 40	1	310200100025	March-10	NONE	405	54	13	16.54%
'02642	MS114/Eastside Middle Sch	2	310200100024	March-10	NONE	388	34	9	11.08%
'02648	PS 138 @ JHS 47 East	4	310200100016	March-10	NONE	33	10	3	39.39%
'02841	Professional Performing A	3	310200011408	March-10	NONE	465	37	1	8.17%
'02903	Epiphany Elementray Schoo	5	310200145268	March-10	NONE	230	1	1	0.86%
'02905	Hunter College Campus	5	310200986779	March-10	NONE	1565	130	33	10.41%
'02909	YAI/New York League	5	310200100004	March-10	NONE	119	40	5	37.81%
'02949	Epiphany Annex	5	310200011004	March-10	NONE	280	2	8	3.57%
'02952	Transfiguration (Kndgrt)	5	310200100005	March-10	NONE	158	30	12	26.58%
'02971	Notre Dame School	5	310200145371	March-10	NONE	294	75	18	31.63%
'03009	PS 9	1	310300010009	March-10	NONE	773	137	39	22.76%
'03054	JH 54	2	310300010054	March-10	NONE	822	261	60	39.05%
'03118	Joan of Arc Complex	2	310300010118	March-10	NONE	686	139	25	23.90%
'03166	PS 166	1	310300010166	March-10	NONE	611	180	51	37.80%
'03199	PS 199	1	310300010199	March-10	NONE	866	72	13	9.81%
'03511	Fiorello H. LaGuardia Hig	3	310300011485	March-10	NONE	2517	490	230	28.60%
'03561	Beacon School @ Fordham U	3	310300100035	March-10	NONE	1145	169	6	15.28%
'04545	School of Cooperative-Tec	3	300000010645	March-10	NONE	185	76	3	42.70%
'04888	NY Center for Austism Cha	7	310400860888	March-10	NONE	28	1	0	3.57%
'05669	Urban Assembly School/Per	4	310500011369	March-10	NONE	324	111	1	34.56%
'06590	HS for Math, Science & En	3	310500011692	March-10	NONE	448	90	45	30.13%
'06906	Manhattan Christian Acade	5	310600809016	March-10	NONE	295	86	27	38.30%
'08580	Wildcat Second Opportunit	3	320800100004	March-10	NONE	19	9	0	47.36%

School Information			LEA#	Period	UML-Status	Register	Eligibility		Eligibility
MIE	School-Name	Division					Free	Reduced	Percentage
'08920	Saint Frances De Chantal	5	320800145271	March-10	NONE	257	31	17	18.67%
'08942	Our Lady of Assumption	5	320800145373	March-10	NONE	337	47	23	20.77%
'08945	Saint Theresa School	5	320800145442	March-10	NONE	342	60	25	24.85%
'08947	Preston High School	5	320800145411	March-10	NONE	586	159	85	41.63%
'08957	Monsignor Scanlan High Sc	5	320800145286	March-10	NONE	672	215	92	45.68%
'10024	PS 24	1	321000010024	March-10	NONE	812	159	69	28.07%
'10222	Ampark	1	321000010344	March-10	NONE	130	32	18	38.46%
'10501	Bronx High School of Scie	3	321000011445	March-10	NONE	2956	733	229	32.54%
'10696	H.S. of American Studies	3	321000011696	March-10	NONE	364	77	26	28.29%
'10912	St. Ann's	5	321000145212	March-10	NONE	262	100	26	48.09%
'10951	Saint Margaret	5	321000145344	March-10	NONE	239	8	11	7.94%
'10964	Academy of Mount St. Ursu	5	321000145364	March-10	NONE	350	110	48	45.14%
'11019	PS 19	1	321100010019	March-10	NONE	537	189	69	48.04%
'11175	PS 175	1	321100010175	March-10	NONE	381	102	52	40.41%
'11582	Cuny Preparatory Transiti	3	800000058282	March-10	NONE	177	41	10	28.81%
'11856	Mc Sweeney OTC @ Glebe Ce	4	321100100052	March-10	NONE	13	6	0	46.15%
'11909	East Meadow School	5	321100999909	March-10	NONE	40	12	3	37.50%
'11923	St. Mary Star of the Sea	5	321100145352	March-10	NONE	225	43	46	39.55%
'11944	St Francis Xavier	5	321100145274	March-10	NONE	297	39	34	24.57%
'11970	St Francis of Assisi	5	321100147410	March-10	NONE	267	76	38	42.69%
'13008	PS 8	1	331300010008	March-10	UNIV	536	110	32	45.04%
'13824	PS 369K @ PS 56)	4	331300011002	March-10	NONE	27	8	0	29.62%
'13893	Community Roots Charter S	7	331300860893	March-10	NONE	250	47	8	22.00%
'13940	Queen Of All Saints	5	331300126117	March-10	NONE	237	91	27	49.78%
'14944	Northside Catholic Academ	5	331400126138	March-10	NONE	155	54	19	47.09%
'15029	PS 29	1	331500010029	March-10	NONE	661	146	16	24.50%
'15039	P.S. 39	1	331500010039	March-10	NONE	337	90	16	31.45%
'15051	MS 51	2	331500010051	March-10	NONE	1011	272	34	30.26%
'15107	PS 107	1	331500010107	March-10	NONE	480	73	18	18.95%
'15140	PS 372	4	307500013372	March-10	NONE	469	66	17	17.69%
'15154	PS 154	1	331500010154	March-10	NONE	448	98	26	27.67%
'15242	Brooklyn New School @ JH	1	331500100013	March-10	NONE	600	129	38	27.83%
'15261	PS 261	1	331500010261	March-10	NONE	830	281	58	40.84%
'15321	PS 321	1	331500010321	March-10	NONE	1336	144	22	12.42%
'15447	Math & Science Explorator	1	331500010447	March-10	NONE	524	146	37	34.92%
'15527	A. Fantis School	5	331500716881	March-10	NONE	144	17	4	14.58%
'15532	Soterios Ellenas School	5	331500717237	March-10	NONE	18	0	0	0.00%
'15835	Brooklyn Prospect Charter	7	331500860935	March-10	NONE	101	31	8	38.61%
'15902	St. Agatha	5	331500126002	March-10	NONE	224	38	16	24.10%
'15928	Holy Name	5	331500126058	March-10	NONE	223	30	18	21.52%
'18931	Our Lady of Trust School	5	331800126103	March-10	NONE	243	92	29	49.79%
'18951	Battalion Christian Acade	5	331800809307	March-10	NONE	205	65	25	43.90%
'18961	Our Lady of Trust @St. Ju	5	331800127161	March-10	NONE	292	77	53	44.52%
'19577	Linden Learning Ctr. DO	2	331900011000	March-10	NONE	312	60	56	37.17%
'20286	The Brooklyn School of In	1	332000010686	March-10	NONE	109	20	5	22.93%
'20851	Dimitrios & Georgia Kalio	5	332000718760	March-10	NONE	183	34	15	26.77%
'20906	Our Lady of Perpetual Hel	5	332000126106	March-10	NONE	242	100	20	49.58%
'20966	Our Savior Evan Lutheran	6	332000100064	March-10	NONE	90	19	0	21.11%
'21239	JHS 239	2	332100010239	March-10	NONE	1277	356	197	43.30%
'21540	Bridge Back to Life	3	800000058740	March-10	NONE	36	11	0	30.55%
'21550	Leon M Goldstein HS	3	332200011535	March-10	NONE	1035	282	111	37.97%
'21565	Edward R. Murrow HS	3	332100011525	March-10	UNIV	3891	1222	271	47.21%
'22195	PS 195	1	332200010195	March-10	NONE	389	69	43	28.79%
'22236	PS 236	1	332200010236	March-10	NONE	685	228	73	43.94%
'22533	Midwood High School	3	332200011405	March-10	NONE	3953	1178	137	33.26%
'22580	Brooklyn College Academy	3	332200011555	March-10	NONE	594	54	0	9.09%
'22929	Three Hierarchs	5	332200718412	March-10	NONE	53	19	1	37.73%
'22942	Mary Queen of Heaven Scho	5	332200126080	March-10	NONE	332	77	49	37.95%

School Information			LEA#	Period	UML-Status	Register	Eligibility		Eligibility
MIE	School-Name	Division					Free	Reduced	Percentage
'24049	PS 49	1	342400010049	March-10	NONE	730	183	145	44.93%
'24128	PS 128	1	342400010128	March-10	NONE	555	117	59	31.71%
'24876	New York League for Early	5	800000058076	March-10	NONE	130	3	2	3.84%
'24905	Saint Bartholomew	5	342400125906	March-10	NONE	229	18	7	10.91%
'24927	St. Raphael School	5	342400125984	March-10	NONE	214	89	13	47.66%
'24975	St. Pancras School	5	342400125975	March-10	NONE	260	35	4	15.00%
'25169	PS 169	1	342500010169	March-10	NONE	386	95	67	41.96%
'25184	PS 184	1	342500010184	March-10	NONE	477	162	55	45.49%
'25193	PS 193	1	342500010193	March-10	NONE	522	118	98	41.37%
'25209	PS 209	1	342500010209	March-10	NONE	659	207	88	44.76%
'25285	World Journalism Preparat	2	342500011285	March-10	NONE	554	168	85	45.66%
'25538	Queens Academy High Schoo	3	307700011501	March-10	NONE	312	129	23	48.71%
'25581	Townsend Harris HS	3	342500011525	March-10	UNIV	1145	253	186	46.59%
'25852	PS 130/The Lawrence Schoo	1	342500010130	March-10	NONE	301	86	39	41.52%
'26041	PS 41	1	342600010041	March-10	NONE	537	117	67	34.26%
'26046	PS 46	1	342600010046	March-10	NONE	472	122	102	47.45%
'26067	JHS 67	2	342600010067	March-10	NONE	960	217	149	38.12%
'26094	PS 94	1	342600010094	March-10	NONE	457	91	58	32.60%
'26098	PS 98	1	342600010098	March-10	NONE	274	17	77	34.30%
'26159	PS 159	1	342600010159	March-10	NONE	543	164	79	44.75%
'26178	PS 178	1	342600010178	March-10	NONE	520	153	89	46.53%
'26186	PS 186	1	342600010186	March-10	UNIV	456	128	47	49.77%
'26188	PS 188	1	342600010188	March-10	NONE	542	78	52	23.98%
'26203	PS 203	1	342600010203	March-10	NONE	803	211	116	40.72%
'26221	PS 221	1	342600010221	March-10	NONE	628	133	82	34.23%
'26266	PS/IS 266	1	342600010266	March-10	NONE	725	199	93	40.27%
'26505	Benjamin Cardozo HS	3	342600011415	March-10	NONE	4019	1190	340	38.06%
'27114	PS 114	1	342700010114	March-10	NONE	820	98	50	18.04%
'27207	PS 207	1	342700010207	March-10	NONE	776	224	93	40.85%
'27233	Scholars' Academy	2	342700010323	March-10	NONE	851	293	107	47.00%
'27904	Holy Child of Jesus	5	342700125928	March-10	NONE	441	72	35	24.26%
'27933	St. Rose of Lima School	5	342700125990	March-10	NONE	399	147	30	44.36%
'27945	Our Lady of Perpetual Hel	5	342700125970	March-10	NONE	616	130	77	33.60%
'27997	Divine Mercy Catholic Aca	5	342700125597	March-10	NONE	170	36	27	37.05%
'27998	Divine Mercy Catholic Aca	5	342700125598	March-10	NONE	104	17	19	34.61%
'28101	PS 101	1	342800010101	March-10	NONE	653	107	43	22.97%
'28144	PS 144	1	342800010144	March-10	NONE	712	165	60	31.60%
'28174	PS 174	1	342800010174	March-10	NONE	612	195	86	45.91%
'28196	PS 196	1	342800010196	March-10	NONE	641	125	45	26.52%
'28203	The Academy for Excellenc	1	342800010303	March-10	NONE	131	9	3	9.16%
'28575	Queens H.S. for the Scien	3	342800011687	March-10	UNIV	414	94	63	48.96%
'28937	St Nicholas Of Tolentine	5	342800125960	March-10	NONE	350	58	10	19.42%
'29910	St. Joachim & Anne	5	342900125935	March-10	NONE	520	120	25	27.88%
'29912	Cambria Center Gifted Chi	5	342900999022	March-10	NONE	242	40	23	26.03%
'29950	St Clare School	5	342900125916	March-10	NONE	357	77	55	36.97%
'29974	7th Day Adventist	5	342900435844	March-10	NONE	224	12	17	12.94%
'30533	William C. Bryant HS	3	343000011445	March-10	UNIV	3099	788	72	36.90%
'30544	Baccalaureate Global Stud	3	342400011580	March-10	UNIV	418	133	63	49.65%
'30550	Frank Sinatra Sch @ Lagua	3	343000100019	March-10	NONE	915	172	68	26.22%
'30554	Elmcor	3	800000058754	March-10	NONE	56	0	0	0.00%
'30914	Our Lady of Fatima	5	343000125964	March-10	NONE	630	235	30	42.06%
'30915	St. Demetrios/Greek-Amer.	5	343000100004	March-10	NONE	315	21	15	11.42%
'30916	St.Demetrios Ax	5	343000717004	March-10	NONE	275	31	12	15.63%
'30917	Most Precious Blood Schoo	5	343000125958	March-10	NONE	408	58	44	25.00%
'30918	Corpus Christi School (Ch	5	343000125918	March-10	NONE	220	83	8	41.36%
'31001	PS 1	1	353100010001	March-10	NONE	537	118	47	30.72%
'31003	PS 3	1	353100010003	March-10	NONE	655	129	60	28.85%
'31004	PS 4	1	353100010004	March-10	NONE	812	227	105	40.88%

School Information			LEA#	Period	UML-Status	Register	Eligibility		Eligibility
MIE	School-Name	Division					Free	Reduced	Percentage
'31005	PS 5	1	353100010005	March-10	NONE	207	31	17	23.18%
'31006	PS 6 Allan F. Kiviehan Sc	1	353100010006	March-10	NONE	873	194	92	32.76%
'31007	IS 7	2	353100010007	March-10	NONE	1280	207	120	25.54%
'31008	PS 8	1	353100010008	March-10	NONE	422	137	35	40.75%
'31023	PS 23	1	353100010023	March-10	NONE	556	110	52	29.13%
'31024	IS 24	2	353100010024	March-10	NONE	1524	379	194	37.59%
'31029	PS 29	1	353100010029	March-10	NONE	692	218	99	45.80%
'31030	PS 30	1	353100010030	March-10	NONE	837	220	82	36.08%
'31032	PS 32	1	353100010032	March-10	NONE	868	201	108	35.59%
'31034	IS 34	2	353100010034	March-10	NONE	1164	261	110	31.87%
'31035	PS 35	1	353100010035	March-10	NONE	343	112	33	42.27%
'31036	PS 36	1	353100010036	March-10	NONE	894	144	92	26.39%
'31042	PS 42	1	353100010042	March-10	NONE	662	150	93	36.70%
'31048	PS 48	1	353100010048	March-10	NONE	512	179	45	43.75%
'31050	PS 50	1	353100010050	March-10	NONE	662	151	77	34.44%
'31053	PS 53	1	353100010053	March-10	NONE	718	157	110	37.18%
'31055	PS 55	1	353100010055	March-10	NONE	708	134	55	26.69%
'31056	PS 56	1	353100010056	March-10	NONE	778	198	104	38.81%
'31075	IS 75	2	353100010075	March-10	NONE	1316	341	167	38.60%
'31080	PS 80 Petrides School	1	353100011080	March-10	NONE	1293	379	188	43.85%
'31233	PS 37 @ 32 Mini	4	353100100001	March-10	NONE	61	21	9	49.18%
'31286	PS 3 Annex	1	353100100014	March-10	NONE	271	53	35	32.47%
'31507	Susan E. Wagner HS	3	353100011460	March-10	NONE	3272	1240	361	48.93%
'31509	Tottenville High School	3	353100011455	March-10	NONE	3912	626	149	19.81%
'31512	Staten Island Tech. HS	3	353100011605	March-10	NONE	1011	129	79	20.57%
'31547	H.S. for International St	3	353100011047	March-10	NONE	486	107	71	36.62%
'31642	P.S. 42 Annex	1	353100100003	March-10	NONE	354	79	41	33.89%
'31664	McCown Expeditionary Lear	3	353100011064	March-10	NONE	201	78	22	49.75%
'31813	Seaview Academy	4	800000057713	March-10	NONE	19	5	0	26.31%
'31909	St. Rita School	5	353100145419	March-10	NONE	377	9	14	6.10%
'31918	Saint Clare's School	5	353100145254	March-10	NONE	643	37	15	8.08%
'31921	Saint Sylvester's School	5	353100145440	March-10	NONE	134	33	2	26.11%
'31930	Gingerbread Learn Center	6	353100880059	March-10	NONE	25	4	2	24.00%
'32530	Saint Mark Lutheran HS	5	331600315794	March-10	NONE	50	12	3	30.00%