

# JOIN THE LARGEST SYSTEM OF PUBLIC SCHOOLS IN THE UNITED STATES

## Job Title: SchoolFood Service Cook

### Organization Description

The New York City Department of Education is the largest system of public schools in the United States, serving about 1.1 million students in over 1,700 schools. SchoolFood serves around 850,000 meals to these students each school day. Of these, over 700,000 meals are provided at no charge to the students or their parents/guardians. Over the past decade, SchoolFood has made tremendous strides in improving the nutrition and taste of our meals. We are committed to promoting healthy food choices among our students and maintaining high nutritional standards while offering delicious and satisfying menu choices.

### Job Description

SchoolFood is looking for dedicated, service oriented employees to serve in Cook entry level food service titles within school kitchens throughout our 5 boroughs. Responsibilities of Cooks include but are not limited to:

- Delegating responsibilities
- Conducting daily morning meetings
- Cooking and monitoring food preparation for all programs
- Promoting SchoolFood nutritional standards with staff
- Monitoring meal service by ensuring portion control and conservation of the nutritional values of our food
- Recordkeeping including Food Production Record Book, Inventory Book and cash handling documents
- Following directives given by SchoolFood Service Manager and District Supervisor
- Providing service to multiple service lines, in house service and satellites
- Adhering to all HACCP and food safety guidelines

### Job Requirements

- Effective written and oral communication skills
- Must have an elementary school diploma and one year satisfactory, paid experience relevant to the duties of the position or a satisfactory equivalent

### Desired Qualifications

- All kitchen staff will need to be able to work in a fast paced environment and be able to effectively multitask. Experience with computers is a plus and all candidates must be able to read, write and communicate effectively.
- Additional preference will be given to those with basic knowledge of cooking procedures, measurements and processes necessary for food production of high quality meals. We are looking for candidates with a positive attitude and great customer service, pleasant personalities and those who are able to deal with all levels of staff and management using tact and courtesy, has the ability to work with and around students, but not supervise students. Also, possess the willingness to achieve the highest possible standards for all meals served.

### Salary

\$13.00 - \$19.46 per hour depending on entry level Cook food service titles.

### Benefit Programs:

- Medical, dental, prescription, and vision
- Sick days, and paid holidays
- Retirement Plan(s)

### Please Note

- Non-entry level Cook's vacancies will be filled via promotional opportunities for existing staff before outside candidates are considered.
- Entry level SchoolFood kitchen positions are filled by placing your name in the food services field office where you'd like to work.
- Candidates are interviewed in order of name placement on job listing.

### EMAIL YOUR COVER LETTER & RESUME TO:

[sfrecooks@schools.nyc.gov](mailto:sfrecooks@schools.nyc.gov)

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