



## JOIN THE LARGEST SYSTEM OF PUBLIC SCHOOLS IN THE UNITED STATES

### JOB TITLE: SUMMER APPRENTICE WORKER

**SUMMER APPRENTICE WORKERS** - are High School employees that gain work experience in Office of Food and Nutrition Services kitchens and cafeterias during the Summer Meals Program. They assist with serving meals to over 1,000 Community-Based Organizations and the children of New York City.

O.F.N.S. provides the Summer Apprentice Worker the opportunity of employment and to learn transferrable food-related skills. SAW students, also obtain valuable transferrable knowledge that can be utilized in the foodservice industry.

**RESPONSIBILITIES** - include but are not limited to the following:

1. Preparation of meals at Open Community locations or a satellite location.
2. Assist O.F.N.S. staff by serving meals and greeting teens and youngsters as they receive their meal.
3. Learn about Meal preparation, Inventory control, SF Nutritional Standards and SF Summer Meals Program.
4. Follow sanitation procedures in all preparation areas and throughout the course of the day.
5. Meet with Teacher-in-Charge and O.F.N.S. Managers to review various duties and responsibilities that may change from day-to-day.

### **QUALIFICATION REQUIREMENTS**

Candidates must be in High School from grades 9<sup>th</sup>–12<sup>th</sup> and the high school must be located within the 5-boroughs. Private, Charter and Parochial schools are accepted. **Candidates cannot work in the S.A.W. program if they need to attend Summer School.**

### **PREFERRED SKILLS**

- Demonstrates leadership skills
- Ability to communicate clear and concisely with peers and school administration
- Able to work with others within time constraints to complete specified tasks
- Professional, punctual and diligent

### **SALARY**

\$15.00 per hr. /5.5 hours per day for the duration of the Summer Meals Program. **(July 1, 2019 – August 27, 2019)**

### **BENEFITS**

**Metro-Cards (if lengthy travel is required)**  
**Curriculum Enrichment**  
**Field-Related Work Experience**

### **TO APPLY**

**Please submit by e-mail a reference letter on school letterhead from an Administrator (Teacher, Guidance Counselor, Principal or Assistant Principal) from your current high school between 1/14/2019 thru 2/15/19 on a first come, first serve basis. Those candidates whose letters are received in a timely fashion will be eligible for an Interview based on the number of available positions that particular Summer.**

**Call (718-707-4383, 4387) and E-mail all reference letters and questions concerning Office of Food and Nutrition Services SAW Program to: Marc T. Mills ([MMills@schools.nyc.gov](mailto:MMills@schools.nyc.gov))**